

Team Organization & Management Narrative

Owner / Member

Paul H. Barnard provides overall management for Barnard & Sons Construction, which also includes direction of multiple projects. He maintains a quality building relationship with prime client contact and monitors ongoing project construction, including all financial and administrative activities. He is located at the home office in Mendenhall, Mississippi.

Owner / Member

William Chalk provides estimating for various projects throughout the state including design build. He oversees the total construction effort to ensure project is constructed per plans and specifications, budget and schedule. He maintains a quality building relationship with prime client contact and monitors ongoing project construction, including all financial and administrative activities, quality control, and project scheduling. He is located at the home office in Mendenhall, Mississippi.

Project Superintendent

Our on-site superintendents provide leadership for various projects in Mississippi & Alabama to ensure projects are built to specification, within budget and schedule. Past experience includes experience in all trades, which proves to be a valuable company asset. One of our superintendents duties is to maintain good working relationship with all subcontractors and suppliers, which helps projects to stay on schedule.

Safety Director / Project Management

Cindy Gibson provides on site Safety Inspections for all ongoing projects and is OSHA certified. Other duties include review & approval of submittals, issues subcontracts and purchase orders, coordination of material on a weekly basis, review of as-builts drawings and coordination and review of O & M Manuals and all closeout documentation. Has direct contact with owners, architects, subcontractors and material suppliers. Past experience gives great in site to the construction of various projects and assists in on time project completion.

Assistant Project Mgr

Angie Gillen provides direct assistance to all office personnel. Responsibilities include submittal of project documentation for review, writing subcontracts, purchase orders, RFI's with Architect and Owner representative and Owner change orders. Coordination of closeout documents, monthly billing on AIA G702 & AIA G703. Direct contact with owners, architects, subcontractors and material suppliers. Maintaining all project files throughout the project and writing proposals.

Bookkeeping

Belinda Smith is in our bookkeeping department. She is in charge of payroll, entering contracts into our payment system, insurance and bonding. Assists with questions concerning payments, certified payroll, and government pay scale requirements.